

# **Paddock Early Childhood Center**

## **CONTRACT FOR SUMMER CAMP**

As of \_\_\_\_\_ Paddock's Early Childhood Center agrees to provide child care services for the following children:

\_\_\_\_\_  
Name of child

\_\_\_\_\_  
Name of child

1. I AGREE to pay my bill in full by the due date each week, in return for Summer Camp/Childcare services provided to or reserved for my child.
2. I UNDERSTAND that tuition is billed in advance and paid for on the Monday of each week my child is scheduled to attend, and that failure to pay each bill by the due date may result in termination of Summer Camp/Childcare services. If I do not receive a statement by the Friday before, I understand it is my obligation to request a copy.
3. I AGREE to give one week written notice when requesting a schedule change for my child. If I choose to withdraw my child from Paddock Early Childhood Center Summer Camp, a one week notice is required in writing. I UNDERSTAND that I am responsible for any charges incurred because I did not provide said notice.
4. I AGREE to the policies outlined in the Summer Camp Information Handout. I have received and read through a current copy of the Summer Camp Information Handout, and understand that I may call Paddock Early Childhood Center office with questions.
5. I AGREE that all information provided to the staff of Paddock Early Childhood Center is correct. I will provide complete and current contact information in writing, including changes when necessary.

**I understand and agree to the conditions as outlined above.**

\_\_\_\_\_  
**Signed (Parent or Guardian)      Date**

\_\_\_\_\_  
**Signed (Program Director)      Date**

# CHILD INFORMATION RECORD

## State of Michigan - Department of Licensing and Regulatory Affairs - Child Care Licensing

Instructions: Unless otherwise indicated, all requested information must be provided. If the information is not known or does not apply, "unknown" or "none" is the required response. A blank field, a line through a field or "N/A" are not acceptable responses.

<b>For Provider Use Only:</b>		Date of Admission		Date of Discharge	
Name of Child (Last, First, Middle Initial)					Child's Date of Birth
Address (Number and Street, Building/Apartment Number)			City	State	Zip Code
Parent/Legal Guardian's Name		Home Phone ( )	Parent/Legal Guardian's Name (Optional)		Home Phone ( )
Home Address (if not child's address)		Cell Phone ( )	Home Address (if not child's address)		Cell Phone ( )
City	State	Zip Code	City	State	Zip Code
Email Address (optional)			Email Address		
Employer Name		Work Phone ( )	Employer Name		Work Phone ( )
Name of Child's Physician or Health Clinic			Physician's or Health Clinic's Phone Number ( )		
Hospital Preferred for Emergency Treatment (optional)					
Allergies, Special Needs and Special Instructions (Attach additional sheets, if necessary.) <div style="background-color: yellow; height: 20px; width: 100%;"></div>					

**Emergency Contact & Release of Child:** List all individuals, including parents/legal guardians, in order of preference, to be contacted in an emergency. If possible, include at least one person other than the parents/legal guardians to be contacted in an emergency and to whom the child can be released. The second phone number column can be left blank. (If more individuals, attach additional sheets.)

1.	( )	( )
2.	( )	( )
3.	( )	( )

**Release of Child Only:** List all individuals, other than the parents/legal guardians, to whom the child may be released. (If more individuals, attach additional sheets.)

1.	( )	2.	( )
3.	( )	4.	( )

**Parent/Legal Guardian Initials:**

\_\_\_\_\_ I give permission to Paddock Early Childhood Center, licensed by the Department of Licensing and Regulatory Affairs to secure emergency medical treatment for the above named minor child while in care.

**I certify that I accurately completed this form and if anything changes, I will notify the provider by updating this form.**

Signature of Parent or Guardian \_\_\_\_\_ Date Signed \_\_\_\_\_

Date Card Reviewed	Parent or Legal Guardian Initials	Date Card Reviewed	Parent or Legal Guardian Initials	Date Card Reviewed	Parent or Legal Guardian Initials	Date Card Reviewed	Parent or Legal Guardian Initials

LARA is an equal opportunity employer/program.

AUTHORITY: 1973 PA 116  
COMPLETION: Required  
PENALTY: Rule Violation Citation.

**Field Trip: I hereby give my permission to Paddock's Early Childhood Center for my child to participate in walking and bus field trips.**

Signature of Parent or Guardian \_\_\_\_\_ Date \_\_\_\_\_

## **Paddock's Early Childhood Center Child Health Acknowledgement**

The staff of Paddock's Early Childhood Center wants to provide the best care for your child. It is important that we have a record of medications, physical limitations and medical issues that might affect a child's growth and development. Please be sure to discuss any health or behavioral concerns with the staff so they can help your child be safe and comfortable with all planned activities.

I acknowledge that my child, \_\_\_\_\_,  
(Child's Name)

is in good health and his/her immunizations are current. I understand and will adhere to the health policies of Paddock's Early Childhood Center. I have discussed any health, behavior, and developmental concerns with the staff of Paddock's Early Childhood Center.

**Please list any medications your child takes regularly:**

**Please describe any physical restrictions, allergies, and behavior or health concerns:**

Signed X \_\_\_\_\_ Date \_\_\_\_\_  
(Signature of Parent or Guardian)

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## **Paddock's Early Childhood Center Photo Permission**

Paddock's Early Childhood Center recognizes the need to protect students' privacy rights when promoting activities within our school. There are times when we photograph or videotape school activities in an effort to share information with families and the community about our school.

Please check the appropriate boxes below.

- ☐ I give my child permission to be photographed for use in the local newspaper, family newsletters, social media, or advertisements for our school.
- ☐ I do not give my child permission to be photographed.

I have specific concerns or requests:

**Child's Name** \_\_\_\_\_

Signed X \_\_\_\_\_ Date \_\_\_\_\_  
(Signature of Parent or Guardian)

# Milan Summer Camp 2025

## School Age

Child's Last Name	First Name	Birth Date	M/F
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Address	City	Zip Code	Grade (fall 2025)
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Parent 1 Name	Primary phone	Work phone
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Parent 1 Job Title	Place of Employment
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Parent 1 e-mail address

Parent 2 Name	Primary phone	Work phone
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Parent 2 Job Title	Place of Employment
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Parent 2 e-mail address

### Summer Camp Fees:

___ Full Week Campers (5 days per week)	Ages 5 - 12	\$220/week
___ Full Day Campers (min. 2 days per week)	Ages 5 - 12	\$44/day
___ Morning/Afternoon (min. 2 per week)	Ages 5 - 12	\$25/day
___ Early Drop-off (open at 6:30am)		\$2/day

**Mornings 7:00 a.m. – 12:30 p.m.**

**Afternoon 12:30 p.m. – 6:00 p.m.**

___ June 9-13	Welcome to the Jungle	___ M ___ T ___ W ___ R ___ F
___ June 16-20	Spirit Week	___ M ___ T ___ W ___ R ___ F
___ June 23-27	Space	___ M ___ T ___ W ___ R ___ F
___ June 30-July 3	Stars & Stripes Forever	___ M ___ T ___ W ___ R
___ July 7-11	Pasture Party -Farm	___ M ___ T ___ W ___ R ___ F
___ July 14-18	Under the Big Top – Circus	___ M ___ T ___ W ___ R ___ F
___ July 21-25	Christmas in July & other Holidays	___ M ___ T ___ W ___ R ___ F
___ July 28-Aug 1	Sports Mania	___ M ___ T ___ W ___ R ___ F
___ August 4-8	Hawaiian Hullabaloo	___ M ___ T ___ W ___ R ___ F
___ August 11-15	Great Outdoors	___ M ___ T ___ W ___ R ___ F
___ August 18-22	Super Heroes	___ M ___ T ___ W ___ R ___ F
	Closed Aug 22nd	

**Registration  
includes a FREE  
t-shirt**

**T –shirt size for camper:**

**Child S M L**

**Adult S M L**

**Return this form along  
with a \$25.00 registration  
fee (non-refundable) to:**

**Paddock's Early  
Childhood Center  
707 Marvin St.  
Milan, MI 48160**

Payments are due by Monday  
for each Summer Camp  
session. If the camper's fees  
are not paid in full by Monday,  
the camper will not be permitted  
to stay at camp.

A family discount of 10% will  
apply to a second or third child  
enrolled in Summer Camp.

**For more info call:  
Sheila Meyer 439-5118  
[meyers@  
milanareaschools.org](mailto:meyers@milanareaschools.org)**

Consent for  
Non-Prescription Medications

Child's Name \_\_\_\_\_

I hereby give Paddock's Early Childhood Center staff permission to apply any of the following external preparations that are checked, in accordance with the directions for use on the appropriate container:

\_\_\_\_\_ Non-prescription ointment (ie. Vaseline)

\_\_\_\_\_ Insect Repellent

\_\_\_\_\_ Sprayable Sunscreen

\_\_\_\_\_ Don't Sunscreen

\_\_\_\_\_ Lotion

\_\_\_\_\_ Other (please specify) \_\_\_\_\_

Special instructions:

Please bring any of these items from home and label each with your child's name. These will be left at school.

Parent's Signature \_\_\_\_\_

Date \_\_\_\_\_